

**CIRCULAR**  
(Class KG I to XII)

Dear Parents,

Greetings of the Day!

In order to help parents whose wards are studying in different schools, efforts have been made for interschool transfer. If a parent wishes to avail this facility, you are requested to furnish the details of your children in the prescribed format to the school latest by **Tuesday, 28<sup>th</sup> January 2014.**

**DETAILS FOR SIBLING'S TRANSFER**

SL.NO	NAME OF CHILD	G.R.No.	NAME OF SCHOOL (Presently studying)	CLASS & DIV	SECOND & THIRD LANGUAGES

I would like to transfer Master/Ms \_\_\_\_\_ (Name of the Child)

to \_\_\_\_\_ (Name of School)

Name of Parent: \_\_\_\_\_ Civil ID No: \_\_\_\_\_

Mobile Number: \_\_\_\_\_ Signature: \_\_\_\_\_

***Please note that transfer of siblings will be strictly based on the availability of vacancies. Submission of this form does not guarantee the transfer.***

With Best Regards,



Dr. Sridevi P.Thashnath  
Principal

