

**CIRCULAR**  
**(Classes VII & VIII)**

Dear Parents,

Greetings of the Day!

Teenagers are often more comfortable communicating electronically than speaking face to face. Yet many events in teenagers' lives require better interpersonal communication skills. Now, more than ever, they need guidance in developing their Communication, Public speaking & leadership skills. All these skills are necessary for earning a living in today's competitive job market, but are also essential for maintaining healthy personal relationships and achieving academic goals.

The school is pleased to inform you that we have already started a Gavel club for improving the public speaking and leadership skills of the students.

**What is Gavel Club and What are the benefits?**

Gavel club is the children's wing of Toastmasters International. Through these clubs, children will learn to

- Overcome nervousness when speaking before an audience.
- Organize and present ideas logically and convincingly.
- Listen carefully to others' ideas.
- Participate in and lead group discussion or meetings.
- Offer advice to help others improve their speaking and leadership skills.

**How the skills are developed?**

There will be two club meetings in a month with two hours duration. During the meeting various roles such as Gavelier of the day, Timer, Word master, Grammarian, AH! Counter, General evaluator, Speakers & Evaluators etc will be played by the participants in rotation. Speeches will be delivered based on the guidelines given in the Toastmasters manual. Every prepared speaker is assigned an evaluator who points out strengths and weaknesses and offers suggestions for improvement. During the speeches they will learn about Eye contact, body language, vocal variety, visual aids etc.

The meetings will be conducted on 1<sup>st</sup> and 3<sup>rd</sup> Saturdays between 8.30 am & 10.30 am in the senior school premises.

**Fee payable: R.O.25/- per participant as Annual Membership Fee**

Parents who wish their children to be members of toastmasters gavel clubs are requested to fill the registration form attached herewith and send it to the class teachers on or before Sunday, 1<sup>st</sup> November 2015 along with R.O.25/-

Thanks & Regards,



Dr. Sridevi P. Thashnath  
Principal